



ALBANY SENIOR HIGH SCHOOL

GOOD STANDING POLICY YEAR 7 - 12

DOCUMENT HISTORY

Name of Document: Good Standing Policy
Author: Sara Garcia Perlines
Authorised Officer:
Description of Content: Good Standing policy for recognising positive behaviours
Approved by: Board of Management
Date of Approval: 14 May 2018
Assigned review period: 2 Years
Date of next review: May 2020

REVISION HISTORY

DATE	AUTHOR/EDITOR	REVISIONS	VERSION
August 2015	Sara Garcia-Perlines	Review previous policy, changes in line with staffing and workload	1.1
14/12/2015	BOM	Endorsed policy as presented with the removal of 'lates'	2.0
14 May 2018	BOM	Amendment approved regarding wording about attendance and loss of Good Standing	3.0

INTRODUCTION

All students commence each term with Good Standing. When a student has Good Standing they:

- demonstrate **pride** by wearing school uniform
- **achieve** to their potential by handing in all work and meeting deadlines
- **respect** themselves and others through appropriate behaviour, including mobile phone use, appropriate use of ICT and language towards others.
- are **responsible** by attending regularly and *on time* (90% or higher)

Good Standing entitles you to:

- Attend Country Week
- Attend the Ball
- Attend socials
- Attend Beach Days
- Attend Activity Day events held offsite
- Attend any special events designated Good Standing events
- Represent ASHS in sporting, cultural or academic activities
- Participate in rewards that your student leaders choose
- Participate in the Year 12 Activity Day
- Be entered in Good Standing raffles
- Receive a certificate at the end of the year for students who maintain good standing throughout the year
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Student leaders and prefects are expected to maintain Good Standing, each term.
Student leadership responsibilities are subject to review if Good Standing is not maintained.

You will lose Good Standing during the term, and for the remainder of the term, once you have 5 negative behaviours recorded.

This may include recorded inappropriate phone use, uniform infringement, a late assignment without explanation, and your attendance dropping below 90% without medical certificates. (see note below re: attendance) Blueys also count towards losing good standing. It could be any combination of those events. Most students do the right thing all the time, a few need to be reminded of the standards that we expect at ASHS.

Suspension will result in an immediate loss of Good Standing for the remainder of the term.

Good standing will be reinstated for each student at the beginning of each term.

Attendance

Students with attendance below 90% without an authorized reason, codes U, X, T, or K, will have a negative attendance entry entered weekly, if no targeted improvement has been made. Five attendance entries over a term can result in loss of Good Standing.

Process:

- Each week, clerical staff generate the behaviour reports for that term by year group: name, behaviour types, number.
- Students with 5 or more negative behaviours are added to the LOGS list, DRAFT, by clerical staff.
- The *Program Coordinator: Engagement* checks the proposed list weekly, verifying the behaviours recorded against each student and the SAR report to map students with attendance below 90%, and confirm LOGS. Once complete, the approved list is emailed for inclusion in the Staff Bulletin.
- Once a student loses Good Standing, both parents and students will be informed. A hand out to be issued to the student via Student Services by the school officer via admin helpers.
- At the end of Week 9 each term, a positive behaviour entry is recorded for every student in a year group who does not appear on LOGS, and a Good Standing certificate is generated at the end of the year for students who have maintained Good Standing for the whole year.
- Each teacher conducting excursions, incursions and other events, are to reinforce Good Standing requirement for attendance and inclusion in the activity.