Albany Senior High School

Student Attendance

Regular attendance gives students the best opportunity to learn, build connections and succeed. Attendance is a shared responsibility between students, families and the school. We work with families to identify concerns early and provide appropriate support.

Attendance information	What families need to know
Every day matters	Every day at school matters. Regular attendance helps students reach their full potential, build on their learning and develop important social skills.
Reporting an absence	Parents/carers should notify the school when their child is absent and provide a reason. Absences can be reported through Compass or by contacting the school.
Using Compass	Parents/carers can use the Compass app or Parent Portal to report absences, provide explanations and review their child's attendance history. If you need assistance accessing Compass, please contact the school.
Unexplained absences	The school follows up unexplained absences and may contact parents/carers to confirm the reason. Please respond promptly so attendance records remain accurate.
Late arrivals and early departures	Students are expected to arrive at school on time and attend all scheduled lessons. Students arriving late must sign in, and those leaving early must sign out through Student Services.
Holidays during term time	Family holidays should be planned during school holiday periods. Where travel during term time is unavoidable, parents/carers are expected to notify the school in advance. Holidays during term time are not automatically approved and may be recorded as unauthorised absences.
Monitoring attendance	Student attendance is monitored regularly. Families of students whose attendance falls below 90% may receive periodic attendance notifications via email.
When concerns arise	Student Services considers patterns of absence, changes in attendance and individual circumstances—not percentages alone. The school may contact families to discuss concerns and agree on next steps.
Additional support	Where attendance concerns continue, the school will work with families to identify barriers and develop strategies to improve attendance. This may include meetings, a documented attendance plan or additional support through Student Services.

Need help with attendance? If your child is experiencing difficulties attending school regularly, please contact Student Services. We are here to work with families to support regular attendance.
School phone: (08) 6821 1700