



ALBANY SENIOR HIGH SCHOOL

GOOD STANDING POLICY YEAR 7 - 12

INTRODUCTION

All students commence the school year with Good Standing. When a student has Good Standing they:

- demonstrate **pride** by wearing school uniform
- **achieve** to their potential by handing in all work and meeting deadlines
- **respect** themselves and others through appropriate behaviour, including mobile phone use, appropriate use of ICT and language towards others.
- are **responsible** by attending regularly and *on time* (90% or higher)

Good Standing entitles students to:

- Attend Country Week
- Attend the Ball
- Attend socials
- Attend Beach Days
- Attend Activity Day events held offsite
- Attend any special events designated Good Standing events
- Represent ASHS in sporting, cultural or academic activities
- Participate in rewards that your student leaders choose
- Participate in the Year 12 Activity Day
- Be entered in Good Standing raffles
- Receive a certificate at the end of the year for students who maintain good standing throughout the year

Student leaders and prefects are expected to maintain Good Standing, and responsibilities are subject to review if Good Standing is not maintained.

Students will lose Good Standing during the term, and for five consecutive weeks, once you have 5 negative behaviours recorded.

This may include recorded inappropriate phone use, uniform infringement, a late assignment without explanation, and attendance dropping below 90% without medical certificates. (see note below re: attendance) Blueys also count towards losing good standing. It could be any combination of those events. Most students do the right thing all the time, a few need to be reminded of the standards expected at ASHS.

Attendance

Students with attendance below 90% without an authorized reason, codes U, X, T, or K, will have a negative attendance entry entered weekly, if no targeted improvement has been made. Five attendance entries over a term can result in loss of Good Standing.

Suspension will result in an immediate loss of Good Standing for 5 consecutive weeks.

Some school programs or events may vary the duration that a student is required to have good standing in order to participate. Students must ensure they are familiar with requirements for participation in significant and prestigious events like Country Week and the School Ball.

Good standing will be reinstated upon application by the student at the conclusion of the 5 week period, to the Year Coordinator via Student Services.

Process:

- Each week, clerical staff generate the behaviour reports for that term by year group: name, behaviour types, number.
- Students with 5 or more negative behaviours are added to the LOGS list, DRAFT, by clerical staff with an end date, 5 weeks from the publication of LOGS list.
- The *Program Coordinator* checks the proposed list weekly, verifying the behaviours recorded against each student and the SAR report to map students with attendance below 90%, and confirm LOGS. Once complete, the approved list is emailed for inclusion in the Staff Bulletin.
- Once a student loses Good Standing, both parents and students will be informed.. The notification will include the date the student is eligible to reapply for Good Standing and the process to be followed.
- At the end of Week 9 each term, a positive behaviour entry is recorded for every student in a year group who has not appeared on LOGS that term, and a Good Standing certificate is generated at the end of the year for students who have maintained Good Standing for the whole year.
- Each teacher conducting excursions, incursions and other events, are to reinforce Good Standing requirement for attendance and inclusion in the activity.

Reinstating Good Standing:

- A student who is eligible to apply to return to Good Standing must submit an application to their year coordinator. Application forms available at Student Services.
- The Year Coordinator reviews the application, and if satisfied, notes the Return to Good Standing in SIS and removes student from LOGS list in Staff Bulletin. Where required, the Year Coordinator will choose to meet with the student to discuss their behaviour modification.

RETURN TO GOOD STANDING

Student Name: _____ **Year Group:** _____

Year Coordinator: _____

Date eligible to return to Good Standing: _____

Student reflection: (why did you lose Good Standing?)

Action plan: what are you going to do differently, so that you will keep Good Standing?

Year Coordinator comment:

- LOGS list updated
- SIS entry completed: with student action plan

Year Coordinator signature: _____ **Date:** _____