

ASHS P&C SPECIAL GENERAL MEETING

ASHS CANTEEN OPERATIONS

TUESDAY JUNE 29 2021

ASHS STAFFROOM 7PM

Chairperson: J.Brooks

Minutes: M.Gust

Present: A.Brochard, L.Bird, M.Walker, C.Ward, C.McDougall, M.Gust, J.Brooks, N.Les, B.Shaylor, L.Gardner, A.Neve, S.Hicks, P.Bockman, J.Ford, K.Harkin.

Apologies:

*Please note that points raised by members are summarised. Keynote speakers highlighted.

Meeting open. All attendees introduced themselves. New members welcomed.

President opens discussion with history and current operation of the ASHS canteen and ASHS P&C. It has been noted and discussed at previous meetings that the demands of running the canteen through 2020 and to the current day are extensive. Special General Meeting has been called to explore the future operation of the ASHS canteen.

Floor opened to input from other P&C members.

C.Ward -Treasurer

Opened with Profit and Loss to current date: Profit- \$2262. PAYG & Superannuation \$3415 showing a Loss of \$1153 for 1st quarter 2021. Also noted that there has been no catering which may account for some reduction in profit during this quarter.

Points for consideration from treasurer:

- Demands include staff management, hiring, training, documentation. 8 Staff in 2020 and currently 4 staff in 2021 with several new appointments during this time.
- Superannuation payments will be increasing by 10% in July
- Time and knowledge needed for MYOB reconciling
- Corresponding and processing of Insurance for canteen. New legislation in July 2021 will result in the inability to insure against any fines that maybe incurred for breaches of OHS. Insurance from this point forward will only cover legal costs.
- Treasurer is required to make onsite visits to canteen
- Current treasurer to step down from position in 2022 to allow a supported handover to new treasurer.

- Treasurer role averaging 5 hours per week for an individual with book keeping training. The amount of time spent is very unpredictable when responding to change with employees and events.

N.Les -Canteen Coordinator

- Importance of food service
- Call for skilled members of school community to fill roles required on the canteen committee including book keeper
- Coordinator spending average of 5hrs per week on canteen matters.

M.Walker – Principal

- Emphasized the need for a food service at ASHS
- Options to supply food service for school less than suggested by WACSSO. DoE determine processes and eligibility according to many factors including size of school.

- Options open to ASHS are limited to:

1. Commercial business issued licence to produce food for school community onsite and pay rent to the school.
2. P&C continue to run canteen

Application to employ workforce to run canteen requires funds in excess of current profit margin.

ASHS requires notification of how the food service will be delivered at ASHS in 2022 by end of August.

Points and questions from other P&C members

- Suggestion to use student body to staff canteen. Barriers to this include, training, insurance, work experience, staff required to support student
- Burden of running canteen deterrent for new P&C members. Current members reluctant to continue current roles in P&C.
- P&C members consist of many with students finishing their schooling in the next two years. Concern over the sustainability of the P&C
- Request to canvas ASHS alumni for individuals possessing necessary skills to run a canteen.
- Reminder that the P&C requires to run the canteen as a viable business

J.Brooks – President

Called members to consider an action to move forward with this topic and to convey to the school community the input required from the wider school community if they would like the service to remain the same.

<p>Action: ASHS P&C to investigate and present a model for a sustainable food service by end of August 2021. Action plan to be presented at general meeting Week 3 Term 3 August 3 2021 by, C.Ward, J.Brooks, N.Les and A.Brochard</p>

<p>Action: Secretary to circulate minutes via ASHS website. Link to be distributed through social media and school networks.</p>

Meeting closed 7:41pm