



Appendix B

ALBANY SENIOR HIGH SCHOOL BYOD User Agreement

Key points of the BYOD Usage Policy are noted below:

1. The student will abide by all conditions outlined in the Students Online – Acceptable Usage Policy.
2. The student and their parent will be solely responsible and legally accountable for any data stored or installed on the student owned device.
3. The student must bring their thumb drive, hard case and fully charged device to school each day. NB: students need to monitor battery use to ensure that the computer will be functional for the day.
4. The student must take all reasonable care to prevent against any form of damage and loss of the student owned device.
5. The student is responsible for the safe storage and care of their device *at all times*. During Phys Ed and other practical subjects when not needed they are to be placed in lockers prior to the lesson beginning. Lockers must be used during breaks.
6. It is strongly recommended that:
 - a. Student owned devices are installed with Anti-Virus protection which is either current or the version immediately prior to the current version:
 - b. Student owned devices are installed with the recent release of the anti-virus definitions files (one of the most recent four (4) released definitions).
 - c. Student owned devices have Operating System patches which are within seven (7) days of the vendor's release date.
 - d. Student owned devices are enabled to receive auto-updates from the software vendor.
7. The student owned device and any software installed will be provided by the Parent and or Student.
8. Student owned devices will be provided with internet access via the school's wireless network.
9. The student must return a signed copy of this form to the Liaison Office before using the BYOD at school. Staff in the Liaison Office will connect the device to the school's wireless network.



ALBANY SENIOR HIGH SCHOOL BYOD Usage Agreement

I have discussed the implications and rules of BYOD devices being used in the school with my son/daughter. We agree to adhere to the Albany Senior High School and the Department of Education BYOD Usage Agreement and Acceptable Online Usage Agreement Policy and Guidelines. I give permission for my son/daughter to bring their device to school each day ensuring that it is fully charged and that system and virus protection updates are performed regularly in compliance with the BYOD Usage Policy and Guidelines.

Student's Name _____ Year level _____

Student Signature _____ Date _____

Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____