



# ALBANY SENIOR HIGH SCHOOL

## SCHOOL BALL POLICY



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### STATUS

The ASHS Ball is a prestigious event, held annually, at a venue determined by the Year 12 Coordinator and Principal. It is not the automatic right of a year group for this function to be held, it is a privilege.

### ORGANISATION

Responsibility for the successful organisation of the Ball rests with the Year 12 Coordinator who may delegate duties to the Ball Committee. To minimise disruption to the school, the Ball will be held during Term 1.

### BALL COMMITTEE

This committee comprises of students who wish to be involved in the organisation of the Ball. Membership of this committee is not limited to Prefects, however, Prefects are expected to make input. The role of the committee is advisory only and its decision must be ratified by the Year 12 Coordinator, Program Coordinator Student Services and/or Principal.

### ELIGIBILITY

Any Year 12 students with "Good Standing" status is permitted to attend the Ball as long as payment and relevant permission is received by the advertised time.

### INVITEES

Students who intend to invite "non ASHS or non-Year 12" partners must complete a contract sheet (Appendix 1). Intended non ASHS or non-Year 12 partners are restricted to being in the age range equivalent to a current Year 11 student to a Year 12 student from the previous year. The student, his/her intended partner and the student's parents must sign this. Each student who intends to invite a "non ASHS or non – Year 12 partner, must provide contact details of a suitable referee who will be contacted by the Senior School Deputy Principal with the Deputy Principal having the final say on the suitability of partners. No student can purchase a ticket for a "non ASHS or non-Year 12" partner until this process is completed. "Non ASHS or non-Year 12" partners are required to adhere to the rules of behaviour set down in this policy.

### BEHAVIOUR

The Ball is an important social event at Albany Senior High School. As such, a particularly high standard of behaviour is required from those attending. Students whose behaviour at the ball is considered inappropriate will be asked to leave. Parents will be notified and no refunds will apply.

The following rules will be strictly enforced:

1. The possession or use of alcohol, illegal or any controlled substance at or before the function will result in the offender being removed from the premises and being sent home immediately. Police involvement will occur in the case of illegal substances. In addition to exclusion from the Ball, offenders will be sanctioned under the ASHS *Behaviour Management Policy*.
2. Smoking of tobacco is not permitted. A disregard for this rule may result in an offender being removed from the venue and sent home.
3. Standards of dress and personal behaviour are expected to reflect the formal nature of the occasion.
4. Students must obey the lawful instructions of staff and persons employed by the venue.
5. Students will not be permitted to leave the venue until the end of the function, unless a prior arrangement has been made in writing and the student is collected by the nominated person. Students or guests who leave the venue without permission will not be re-admitted.
6. Duty of care begins when student enter the venue and continues until the students have left the venue when the ASHS duty of care towards them ceases. No responsibility whatsoever is undertaken for students' behaviour or personal safety once they have left the premises.
7. Offenders who are sent home will not receive a refund of their ticket price . If it is necessary the students will be returned home by taxi at the parents' expense.

### MISCELLANEOUS

Cancellation of bookings will not be entertained less than 10 days before the advertised date of the function, except in the case of sickness supported by a medical certificate. This policy document will be publicised and be accessible to students. It is the responsibility of students to make themselves aware of the provisions. As in all cases of ASHS policy, the Principal reserves the right to make decisions in the best interests of ASHS.





# ASHS BALL

## Partner Application

### NON ASHS PARTNER / NON YEAR 12 ASHS PARTNER

This is a Year 12 ASHS Ball. Non-Year 12 Partners must be in at least Year 11. and be no older than Year 12 students from the previous year

NAME OF ASHS STUDENT: \_\_\_\_\_

MY PARTNERS FULL NAME IS: \_\_\_\_\_

- Has attended ASHS in the past. Year left: \_\_\_\_\_
- A student at \_\_\_\_\_ in Year \_\_\_\_\_
- A student at TAFE
- Other (please give details) \_\_\_\_\_

Referee contact details for any non-ASHS partner eg teacher at current school, TAFE lecturer, employer.

Referee name: \_\_\_\_\_

Phone number or email address: \_\_\_\_\_

All participants (irrespective of age and school enrolment status) are obliged to abide by ASHS school rules.

The rules which apply to this function are:

1. *Smoking prohibited*
2. *Drinking or illicit drug use prohibited*
3. *Directions from ASHS staff and supervising adults must be followed*
4. *Guests who leave the venue without permission will not be re-admitted.*

Please note that the event is 100% drug and alcohol free. Attendees under the influence of any substances will be refused admission and students will face further consequences.

**• MY PARTNER HAS AGREED TO ABIDE BY THESE RULES:**

ASHS student to sign: \_\_\_\_\_

Parent of ASHS student to sign: \_\_\_\_\_

**• I AGREE TO ABIDE BY THE CONDITIONS SET OUT ABOVE:**

Partner to sign: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**Parent of Partner to Complete**

This person must be contactable on the night of the ball

Name of parent/guardian of partner: \_\_\_\_\_

Parent/ Guardian phone number: \_\_\_\_\_

I have read and understood the information regarding Year 12 Ball and give my consent for my son/daughter to attend.

I give permission for my student to be photographed to be used in school publications.

Special Dietary Requirements: \_\_\_\_\_

Medical Details/Information: \_\_\_\_\_

\_\_\_\_\_

Parent/carer of partner to sign: \_\_\_\_\_

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**Referee Check**

PRINCIPAL or DEPUTY: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENT: \_\_\_\_\_

**NOTE: Applicants cannot assume permission to attend the ball will be given. As such to avoid disappointment it is recommended that invited guests do not make arrangements for hair and clothes etc. until this application is approved. Should the ASHS student lose Good Standing and not be permitted to attend, the partner will also lose the right to attend.**